

Missouri State Envirothon Meeting  
Wednesday April 3, 2013  
Prairie Forks CA  
Williamsburg, Mo.

**Attendance:** Heather Keith, NW Region; Dave Fry, KC Region; Andrea McKeown and Lena Sharp, NE Region; Peggy Lemons, MASWCD; Judy Stinson, DNR; DeDe Vest, NRCS; Bruce Longan, Central Region; Theresa Dunlap, St. Louis Region; Kevin Lohraff, MDC; Keith Jackson, NRCS; and Amber Edwards of Prairie Forks.

Peggy called the meeting to order at 10:10 a.m., in the meeting room at Prairie Forks Conservation Area in Williamsburg, Mo.

1. **Minutes** from the February 5, 2013, meeting were reviewed and presented for approval. Judy made a motion to approve the minutes. Dave second. Motion carried.
2. **Treasurer's Report** – Peggy gave the treasurer's report in Deneen's absence. Theresa made a motion to accept the treasurer's report as presented; Lena second and motion was approved.
3. **Scholarship Fundraiser** – Theresa reported that the gun raffle brought in \$587.02 (total sales were \$935). Drawing was held March 29 during the St. Charles County SWCD Board meeting, and Keith Stevens of Bolivar, Mo., was the winner.

Theresa reported 7 scholarship applications were received this year. Recipient will be chosen during this month.

4. **Fundraising Committee** – Judy reported that fundraising efforts have produced approximately \$5,800 in funds so far. The committee is meeting later on this date to discuss gifts for contributors, the magazine, newsletter and other business.
5. **Co-Chair for Test Writing Coordinator** – Committee members are asked to bring to the April meeting the names of people who may want to be the co-chair for the test writing coordinator.
6. **Regional Competitions/Concerns** – Peggy reminded all regions that the new rules will be strictly enforced this year at state. Teams coming to state should be aware of the new dress code rules. All committee members received a copy of the rules in today's packet.

## 7. 2013 State Competition –

- a. Materials needed – Judy provided a materials list for all committee members. Additions to the list are: **Bruce** said he would bring camcorders, tripods and tapes; **Peggy and Judy** will get laptops; the **caterer** (Brad) will be asked about coolers; **Kevin** is handling lunch and bottled water; **Theresa** is handling name tags, sleeves and registration labels for teams; **Kevin** will have the pins for station awards; **Amber** will handle tables and chairs at stations; **Amber and Kevin** will bring water jugs; Judy was checking the Herman tours; **Amber** will provide a four-wheeler.
  - b. Volunteers – We are still short 10 people including the folks that will take the teachers on their tour.
  - c. Registration – St. Louis and KC region are to get t-shirt sizes to Judy immediately following the regional contests.
  - d. Judges – Information is being sent to the judges.
  - e. Oral Question – will be released April 18 and posted on website
  - f. Testing Rotation Schedule
  - g. Port-a-Potties – 3 will be needed (Prairie Fork is providing)
  - h. 4-Wheelers – will be provided as needed
  - i. Lunch and Drinks – MDC
  - j. Advisor Activity – Herman, Mo.
  - k. Scoring
  - l. Activity before Presentation of Awards – Post tests, distribute patches and stars, award scholarship
  - m. Award Presentations
  - n. Set-up Day – 1pm
  - o. Set up Morning – 7 am
  - p. Orientation – Judy, DeDe, Peggy
8. State Winner financial award – Judy made a motion to provide a \$3,500 travel stipend to the winning team for airfare, shuttle and other expenses. Heather second and motion was approved.
9. North American Envirothon Winter Meeting Report – The committee discussed putting in a bid for the 2015 North American competition. NRCS has said that they would be able to provide 3-4 people; but we haven't heard back from DNR or MDC. Committee members agreed that support from partner agencies was vital if we are to put in a bid for 2015. Committee members were asked to consider trying to attend either Montana or Georgia's competitions in order to learn more about a national competition and be prepared to host a larger competition. Cost is \$650 for a double room and \$750 for a single.
10. Co-test writer – Committee members were once again encouraged to help find a co-test writer for Missouri Envirothon. DeDe will provide a short "job expectation" list to aid in the asking.
11. Next meeting – June 18<sup>th</sup>, 10 a.m. in Jefferson City. Judy made a motion to adjourn. Andrea second. Meeting adjourned.