

Missouri State Envirothon Meeting  
Wednesday, March 12, 2014  
Cole County USDA Service Center  
Jefferson City MO

**Attendance:** Heather Keith, NW Region; Audrey Rayl and Lena Sharp, NE Region; Peggy Lemons, MASWCD; Judy Stinson, DNR; DeDe Vest, NRCS; Theresa Dunlap, St. Louis Region; Paula Champion, SW Region; Bruce Longan, Central Region; Kevin Lohraff, MDC; Dave Fry, KC Region

The meeting began at 10:00 am in the conference room of the Cole County USDA Service Center.

Minutes: Committee reviewed the minutes of the previous meeting. Bruce made a motion to accept the minutes as presented, Lena second and motion carried.

Treasurer's Report: Audrey gave the treasurer's report. Judy made a motion to accept the report as presented. Dave second and motion carried.

North American Envirothon Report: Peggy reported that NCF is taking on the Envirothon as one of their committees. Envirothon on the national level will no longer be an individual entity. NCF will handle everything. NA board is gone.

Discussion of the MOU was held with Georgia. With merger and lack of funding, the MOU was canceled. There will be no North American event in 2014.

Some states are working on a possible a regional multi-state event for the third tier. Committee discussed a letter from Kansas proposing an event.

Dave made a motion for Missouri to attend a multi-state regional event, but commit a maximum of \$3,500; with Illinois' proposal considered first, and KC's proposal accepted if Illinois does not have an event. Lena second and motion carried.

Mary Burt Scholarship – Theresa has received two applications. Recipient will be announced at the state event. Fundraising efforts at TanTarA brought in \$56.

Regional Competitions – Score sheet changes. E and F, part 2 and B, part 4

Fundraising Efforts –

- a) Printing of Magazine – Theresa is getting print bids. (There has been a snag. My graphic designer is changing jobs and was slow getting the print ready file to me. As of April 1, I sent the specs to 4 printers and am awaiting bids. So far – one printer quoted: 300 at \$679, 500 at \$1,045 and 1,000 at \$1,790.)
- b) Mouse pads – Need 75 at \$1.75 to \$2.00 each. Regions are to send Judy a good photo for pads.
- c) Window decals – Need 15-20 at \$1.85 each. Theresa made a motion to order 500 decals and 250 pads, Heather second and motion carried.
- d) Mailing to donors – envelopes and postage are needed

- e) Fundraising letter for 2014/2015 – Send renewal letters with magazine, decal and pad. Mail also to potential new donors. Focus is 2015 event.

#### 2014 State Competition –

1. May 1<sup>st</sup>, Thursday, Audrain 4-H Center in Mexico Mo.
2. New test writing coordinator is Ralph Tucker
3. Day was tightened with less changing time needed between stations. Should still end by around 4 pm
4. Regions – make sure teams complete parental consent/photo release forms and bring to event.
5. Regions – make sure teams read state rules
6. Materials list – attached to handouts. (see below)
7. Peggy will get the portfolios
8. Advisor activity – keep on-site and provide oral presentation training. Judy and Peggy will provide training. Theresa and Kevin will serve as contact throughout the event should a problem, appeal or question arise.
9. Set-up day – Lunch 11 am at the diner. Shoppers meet at Wal-Mart at noon. Meet at site at 1 pm for set-up. (Rooms at Days Inn for adult volunteers/committee)
10. Judy and DeDe will help set-up stations in the morning.
11. Judy will do orientation for registration, timekeeper, teacher escorts, runners, oral presentation videographers/monitor and timekeepers
12. DeDe will do orientation for station test proctors
13. Peggy will do orientation for team chaperons, judges

Regions are to send t-shirt sizes to Judy ASAP after their events.

#### 2015 North American Envirothon

Judy will send volunteer requests within the next few weeks.

Event will be July 26-August 3 in Springfield.

Peggy needs to know who is on all the various committees ASAP

Topic is Urban Forestry

DeDe has already contacted test writers and has scoped out the sites.

Next meeting – In Springfield April 7, 11 am, at DeDe's office.

Dave made a motion to adjourn, Lena second, and meeting adjourned.

#### Materials List:

Judy – station tubs, agendas, banners, calculators, coffee and hot choc and cups, doughnuts and fruit, easels, evaluation forms, plaques, resource award certificates, rotation schedules, score worksheet boards, walkie talkie and batteries, t-shirts, coolers (ck with Audrain)

Peggy – bull horn, doughnuts and fruit, judging criteria sheet, oral questions, score sheets, chevron stars, national packet

Bruce – tripods, camcorders, tapes

DeDe – maps to sites, test keys, tests, test station materials list

Theresa – registration labels (extra one for portfolios), name tags, sign-in sheet

Paula – computer/printer/paper – w/Judy

Kevin – lunch, bottled water, resource awards, sodas

Stephanie – tables and chairs at each station